

**Reach High Fund
Guidance to applicants
& Terms & Conditions**

Guidance to applicants

The fund intends supporting young people aged 16 to 25 who are motivated to progress but have financial barriers that are affecting them either taking up or maintaining learning or training and progressing to employment or into business.

The fund is targeted at young people from Black, Asian and minority ethnic (BAME) communities and young people leaving care.

Applicants should be residents of Bournemouth, Christchurch and Poole

Funding can be available for:

- Required equipment or clothing
- Course fees
- Travel costs
- IT equipment and specialist software
- Essential study trips
- Interview expenses
- Job search; CV writing, Interview skills, facilitating work experience placements and job trials and identifying potential employers
- Business Skills Training and mentoring
- Vocationally related training e.g Food Safety.
- Micro loans for business start ups

Potential applicants that are intending to do learning and training activities should have applied to any bursary schemes offered by the provider before submitting an application to us. And should have investigated if they are eligible for bursaries from Dorset Community Foundation who have schemes for local further education at local colleges for students for STEM and vocational courses.

Where we agree to fund we would usually pay providers or suppliers directly but exceptionally we may pay the grant to applicants or their parents/guardians, when receipts will be required.

How to make an application.

We are happy to deal with informal enquiries, if you would like to discuss a potential application please email info@westbournerotary.org.uk giving your contact details and request one of our advisers to call you back.

You will be sent the guidance notes and application form electronically, they can also be downloaded from our website Westbournerotary.org.uk

If you are ready to submit, complete the application form with an electronic signature and send it as an attachment to info@westbournerotary.org.uk

We may contact you for further information about your application.

We will try to get you a decision within a month or sooner. If an urgent decision is required please let us know when you make the application and we will try to help.

A panel reviews applications and all their decisions are final, there is no appeal procedure.

We are here, have money available and want to help, we look forward to reading your application.

Terms and conditions

1. The funds can only be spent as stated in the application and for no other purpose.
2. If you receive funds directly you must provide copies of receipts.
3. Any unspent funds must be returned to Rotary Club of Westbourne
4. You must provide feedback about how the funding has supported you.
5. Rotary Club of Westbourne cannot accept any liability for property or activities towards which funds have contributed
6. If you stop attending a course any unspent funds or equipment purchased with the grant must be repaid/returned